

[Your Name/Your Company Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Lender Name]
[Lender Department, e.g., Commercial Loan Department]
[Lender Address]
[City, State, Zip Code]

RE: Request for Consent to Immediate Lease Assignment

Loan Number: [Your Loan Number]

Property Address: [Address of the Mortgaged Property]

To Whom It May Concern,

I am writing to formally request [Lender Name]'s written consent for an immediate assignment of the lease regarding the property referenced above. Under the terms of our mortgage agreement, specifically [Reference Section/Clause Number, if known], prior written consent from the lender is required for such an assignment.

The current lease is held by [Current Tenant Name]. It is our intention to assign all rights and obligations of this lease to [New Tenant Name], effective as of [Effective Date].

Please find the following documents attached for your review:

- A copy of the original Lease Agreement.
- The proposed Assignment and Assumption of Lease Agreement.
- The financial statements and business profile of the proposed new tenant ([New Tenant Name]).
- [Optional: Any other relevant documents].

We believe the proposed tenant is well-qualified and that this assignment will ensure the continued financial stability of the property. Due to the upcoming effective date, we respectfully request your expedited review and formal approval by [Requested Deadline Date].

Should you require any additional information or have further questions, please contact me directly at [Phone Number]. Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Capacity, e.g., Property Owner/Manager]