

URGENT: PROPERTY TAX NOTICE

Date: [Insert Date]

Property Owner: [Owner Name]

Property Address: [Property Address]

Parcel Number/APN: [Insert Number]

RE: FINAL WARNING - NOTICE OF POTENTIAL TAX LIEN FILING

Dear [Owner Name],

Our records indicate that the property taxes for the aforementioned address are currently delinquent in the amount of **\$[Insert Amount]**. This balance includes any applicable interest and late penalties accrued to date.

Please be advised that failure to settle this debt immediately may result in the following actions:

- The placement of a formal Tax Lien against your property.
- The potential sale of your tax debt to a third-party investor.
- Additional legal fees, administrative costs, and high interest rates.
- Foreclosure proceedings to recover the unpaid tax debt.

To prevent a Tax Lien from being filed and to protect your property rights, you must take action by **[Insert Deadline Date]**.

Payment Options:

1. Pay in full via [Insert Payment Method - e.g., Online Portal/Check].
2. Contact our office to discuss a formal payment installment plan.

If you believe this notice has been sent in error, or if you have already made this payment, please contact our office at [Insert Phone Number] immediately to provide proof of payment.

Sincerely,

[Your Name/Department]

[Agency/Company Name]

[Contact Information]