

[Your Name/Company Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Recipient Name/Secretary of State/Department of Revenue]  
[Department Name]  
[Address]  
[City, State, Zip Code]

**RE: Reinstatement Demand - [Entity Name] - [Entity ID Number]**

To Whom It May Concern,

I am writing to formally request the reinstatement of the legal standing and active status for **[Entity Name]**, which was previously revoked or suspended due to a tax default or failure to file required tax reports.

Enclosed with this letter, you will find the following documentation and payments required to cure the default:

- Completed Application for Reinstatement.
- Payment in the amount of \$[Amount] covering all delinquent taxes, interest, and penalties.
- Certified Tax Clearance Certificate (if applicable).
- Missing annual reports for the periods of [Years].

We have taken the necessary steps to ensure future compliance with all tax and filing obligations. We demand that the entity's status be updated to "Active" or "In Good Standing" immediately upon the processing of these documents.

Please provide written confirmation once the reinstatement has been processed. If any additional information is required, please contact me directly at [Your Phone Number].

Sincerely,

[Your Signature]

[Your Printed Name]  
[Your Title/Capacity]