

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

**Subject: Approved Housing Counselor Information is Enclosed With This Letter**

Dear [Recipient Name],

As part of our commitment to providing you with the necessary resources regarding your mortgage and housing options, we are writing to provide you with a list of government-approved housing counseling agencies.

Housing counselors can provide professional advice on subjects such as foreclosure prevention, budgeting, and credit management. These services are often available at little or no cost to you.

Please find the enclosed list, which includes:

- Agency names and locations
- Contact telephone numbers
- Website addresses
- Languages supported

You can also find a counselor near you by visiting the Department of Housing and Urban Development (HUD) website at [www.hud.gov](http://www.hud.gov) or by calling their toll-free information line at 1-800-569-4287.

We encourage you to review this information and contact an agency if you require assistance. If you have any questions regarding your account with us, please contact our customer service department directly at [Phone Number].

Sincerely,

[Your Name/Company Name]

[Title]

[Contact Information]

Enclosure: List of HUD-Approved Housing Counseling Agencies