

**[Date]**

**[Recipient Name]**

[Recipient Title]

[Company Name]

[Address Line 1]

[Address Line 2]

**RE: NOTICE OF SPECIFIC EVENT OF DEFAULT**

Dear [Recipient Name],

This letter refers to the **[Name of Agreement]** dated **[Effective Date]** (the "Agreement") by and between **[Your Company Name]** and **[Counterparty Company Name]**.

Pursuant to Section **[Section Number]** of the Agreement, we hereby formally notify you that a specific Event of Default has occurred as follows:

**Description of Default:**

[Provide a detailed factual description of the breach or event, including dates, missed deadlines, or failed performance obligations].

**Contractual Reference:**

This event constitutes a default under Section **[Section Number]** of the Agreement, which states: "[Insert specific clause text or summary]".

**Required Action:**

[Select one option below]

- To cure this default, you must: [List specific remedial actions] by no later than [Date].
- This default is non-curable, and we are exercising our right to [Terminate the agreement/Accelerate payment/Exercise remedies] effective [Date].

Failure to remedy this default within the specified timeframe will result in **[Your Company Name]** pursuing all available legal and contractual remedies reserved under the Agreement and applicable law.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]