

[Date]

[Borrower Name]  
[Co-Borrower Name]  
[Property Address]  
[City, State, Zip Code]

Re: Loan Account Number: [Loan Number]

Dear [Borrower Name],

Our records indicate that your mortgage account is currently past due. We understand that you may be facing financial difficulties, and we would like to offer an alternative to the formal foreclosure process.

We are writing to invite you to apply for a **Deed-In-Lieu of Foreclosure**. This option allows you to voluntarily transfer the ownership of your property to the lender in exchange for a release from your mortgage obligation. This may help you avoid the lengthy legal process of foreclosure and the associated impact on your credit score.

**Benefits of a Deed-In-Lieu of Foreclosure may include:**

- Elimination of the remaining mortgage debt.
- Relief from the stress of the foreclosure process.
- Potential assistance with relocation expenses (if eligible).
- Less severe impact on your credit rating compared to a standard foreclosure.

To be considered for this program, please submit the following documents by [Deadline Date]:

- Completed Loss Mitigation Application.
- Proof of income (pay stubs, tax returns).
- Hardship letter explaining your current financial situation.
- Most recent bank statements.

Please note that this offer is subject to a review of your financial documentation and an interior/exterior inspection of the property. All liens and secondary encumbrances must be resolvable to proceed.

If you are interested in exploring this option, please contact our Loss Mitigation Department at [Phone Number] between the hours of [Hours of Operation].

Sincerely,

[Lender/Service Name]  
[Department Name]  
[Contact Name/Title]