

**Subject: Notice of Breach of Trial Period Plan - Account Number: [Account Number]**

Date: [Current Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Dear [Customer Name],

We are writing to formally notify you that you are currently in breach of the terms and conditions outlined in your Trial Period Plan (TPP) agreement dated [TPP Start Date].

Our records indicate that the following requirement(s) have not been met:

- [Detail specific breach, e.g., Failure to make the scheduled payment due on Date]
- [Detail specific breach, e.g., Failure to provide required documentation]

As a result of this breach, your eligibility for a permanent modification may be at risk. To maintain your participation in this program, you must take the following action immediately:

[Describe corrective action required, e.g., Remit payment of \$0.00 by Date]

If you have already taken steps to rectify this issue, please disregard this notice. If you believe this notice is in error, or if you are experiencing financial hardship that prevents you from meeting these terms, please contact our Loss Mitigation Department immediately at [Phone Number].

Sincerely,

[Your Name/Company Name]

[Department Name]

[Contact Information]