

[Date]

[Borrower Name]

[Co-Borrower Name]

[Property Address]

[City, State, Zip Code]

**RE: Notice of Voluntary Application Withdrawal**

Loan Number: [Insert Loan Number]

Dear [Borrower Name],

This letter is to formally confirm that we have received your request to withdraw your application for a loan modification. As a result of your request, we have closed your file and will no longer be evaluating your account for loss mitigation options at this time.

Because this application was withdrawn at your request, this action does not constitute a denial based on creditworthiness or eligibility criteria. Therefore, no further evaluation or formal denial reason is required.

**Current Status:**

- Your loan remains subject to the original terms of your Promissory Note and Mortgage/Deed of Trust.
- Any scheduled foreclosure activities, if applicable, may resume in accordance with state law and your contract terms.

If you did not intend to withdraw your application, or if you would like to be considered for a loan modification in the future, you must submit a new, complete Loss Mitigation Application along with updated financial documentation.

If you have any questions regarding this notice, please contact our Customer Service Department at [Phone Number] between the hours of [Hours of Operation].

Sincerely,

[Mortgage Servicer Name]

[Department Name]