

[Date]

[Account Holder Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Re: Appeal Determination for Repayment Plan - Account [Account Number]

Dear [Account Holder Name],

We have completed our review of the appeal you submitted on [Date] regarding the denial of your requested repayment plan.

After a thorough evaluation of your financial documentation and the circumstances provided in your appeal, we have reached the following determination:

**[Status: Approved / Denied]**

**Basis for Determination:**

[Insert detailed explanation of why the appeal was approved or denied based on policy or financial criteria.]

**Terms (If Approved):**

Your new repayment schedule is as follows:

- Installment Amount: \$[Amount]
- Frequency: [Monthly/Bi-Weekly]
- Start Date: [Date]
- Number of Payments: [Number]

**Next Steps:**

[Insert instructions for the recipient, such as signing an agreement or how to make the first payment. If denied, provide information on further escalation options if available.]

If you have any questions regarding this decision, please contact our appeals department at [Phone Number] or [Email Address].

Sincerely,

[Sender Name]

[Title]

[Organization Name]