

[Date]

[Borrower Name]
[Co-Borrower Name]
[Property Address]
[City, State, Zip Code]

Subject: NOTICE OF PROGRAM EXPIRATION - DEED IN LIEU OF FORECLOSURE

Reference Loan Number: [Loan Number]

Dear [Borrower Name],

This letter serves as formal notification that the offer for the Deed in Lieu of Foreclosure program regarding the property located at [Property Address] is scheduled to expire on **[Expiration Date]**.

To finalize this process and avoid the resumption of foreclosure proceedings, the following items must be completed and received by our office no later than the date mentioned above:

- Signed and notarized Deed in Lieu of Foreclosure documents.
- Evidence that the property is vacant and in "broom clean" condition.
- Keys, garage door openers, and any access codes to the property.
- Satisfaction or release of any junior liens or secondary encumbrances.

If these requirements are not met by [Expiration Date], your file will be closed, and the loan will be referred back to our legal department to continue with the foreclosure process. Please be advised that an expired offer may result in the loss of any relocation assistance or "cash for keys" incentives previously discussed.

If you have already submitted the required documentation or have questions regarding the deadline, please contact our Loss Mitigation Department immediately at [Phone Number].

Sincerely,

[Representative Name/Department]
[Lender/Service Name]