

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Important: Your Trial Payment Plan is Expiring Soon

Dear [Customer Name],

This letter is to inform you that your temporary trial payment plan for account number [Account Number] is scheduled to expire on [Expiration Date].

Once this trial period ends, your account will revert to the standard billing terms. Please take note of the following changes effective [Date]:

- **New Monthly Payment:** [Amount]
- **Payment Due Date:** [Day of the month]
- **Total Balance Remaining:** [Amount]

If you are unable to resume regular payments or if you would like to discuss a permanent loan modification or a different payment arrangement, please contact our billing department immediately at [Phone Number] or visit [Website Address].

It is important that you contact us before the expiration date to avoid any late fees or negative impacts on your credit standing.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name/Department]

[Company Name]

[Phone Number]