

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Mortgage Servicer Name]  
[Mortgage Servicer Address]  
[City, State, Zip Code]

**RE: Mortgage Payment Forbearance Request**

Account Number: [Your Loan Number]

To Whom It May Concern,

I am writing to formally request a mortgage forbearance for my property located at [Your Property Address] due to financial hardship. Currently, I am experiencing financial difficulties caused by [reason: e.g., loss of employment, medical emergency, reduction in hours].

Because of this situation, I am unable to make my full monthly mortgage payments at this time. I am requesting a temporary reduction or suspension of my payments for a period of [number] months, starting with my payment due on [date].

I am committed to maintaining my home and intend to resume regular payments as soon as my financial situation stabilizes. I would appreciate it if you could send me the necessary documentation to apply for a formal forbearance plan and inform me of the options available for repayment once the forbearance period ends.

Please let me know if you require any additional information or documentation regarding my current financial status. Thank you for your time and assistance in this matter.

Sincerely,

[Your Signature]

[Your Printed Name]