

[Date]

[Borrower Name]
[Property Address]
[City, State, Zip Code]

Subject: Acknowledgment of Mortgage Forbearance Application - Loan Number: [Loan Number]

Dear [Borrower Name],

We have received your request for mortgage forbearance regarding the loan referenced above. This letter serves as formal acknowledgment that your application is currently being processed.

What happens next?

- Our team will review your financial information and the documentation provided.
- We will determine your eligibility based on the guidelines of your loan servicer and applicable regulations.
- You will receive a formal decision or a request for additional information within [Number] business days.

Important Reminders:

- Submitting an application does not automatically stop your payment obligations. Please continue to communicate with us regarding your current status.
- Forbearance is a temporary pause or reduction of payments; it is not debt forgiveness. These payments will need to be repaid in the future.

If you have any questions, please contact our Loss Mitigation Department at [Phone Number] or via email at [Email Address].

Sincerely,

[Name of Representative]
[Company Name]
[Department Name]