

[Date]

[Account Holder Name]

[Street Address]

[City, State, Zip Code]

RE: Notice of Approval for Unemployment Hardship Forbearance

Account Number: [Account Number]

Dear [Account Holder Name],

We are writing to inform you that your request for an Unemployment Hardship Forbearance has been approved. We understand that this is a difficult time, and we are committed to assisting you with your account management.

Forbearance Details:

- **Start Date:** [Start Date]
- **End Date:** [End Date]
- **Forbearance Period:** [Number of Months] months

What this means for you:

During this period, your required monthly payments will be temporarily suspended or reduced to \$[Amount]. While your payments are paused, interest [will/will not] continue to accrue on your unpaid principal balance. Please be aware that any accrued interest may be added to your principal balance at the end of the forbearance period.

Next Steps:

Your regular payment schedule is currently set to resume on [Date of First Payment After Forbearance]. We will contact you approximately 30 days before this date to discuss your repayment options or to evaluate if further assistance is needed.

If your financial situation improves before the end of this period, you may choose to resume making payments at any time without penalty.

If you have any questions regarding this notice, please contact our Hardship Assistance Department at [Phone Number] or visit our website at [Website URL].

Sincerely,

[Name/Department Name]

[Company Name]