

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Lender/Mortgage Servicer Name]  
[Lender/Mortgage Servicer Address]  
[City, State, Zip Code]

**RE: Partial Payment Towards Post-Forbearance Reinstatement**  
**Account Number: [Your Mortgage Account Number]**  
**Property Address: [Full Property Address]**

Dear [Contact Name or Loss Mitigation Department],

I am writing to you regarding the conclusion of my forbearance period which ended on [Forbearance End Date]. I am currently working toward the full reinstatement of my mortgage account.

Enclosed, please find a partial payment in the amount of \$[Amount]. I request that this payment be applied directly to the outstanding delinquency and the reinstatement balance of my account.

Please note that this payment is intended to reduce the total amount required for full reinstatement. I am committed to resolving the remaining balance and would like to discuss a formal repayment plan, loan modification, or a timeline for the final reinstatement payment.

Please confirm receipt of this payment and provide an updated statement showing my remaining delinquency balance after these funds have been applied.

I look forward to hearing from you to finalize a resolution for this account.

Sincerely,

[Your Signature]

[Your Printed Name]