

Date: [Insert Date]

To: [Lender/Service Name]

Account Number: [Insert Account Number]

Property Address: [Insert Property Address]

Subject: Request for Extension of Pandemic Forbearance Grace Period

Dear [Contact Person or Department Name],

I am writing to formally request an extension of my current pandemic-related mortgage forbearance grace period. My current forbearance period is scheduled to expire on [Current Expiration Date].

Due to the ongoing financial impacts of the COVID-19 pandemic, I am still experiencing financial hardship that prevents me from resuming my regular monthly payments at this time. I am requesting an additional extension of [Number of Months, e.g., 3 or 6] months to stabilize my financial situation.

I understand that during this extension, interest may continue to accrue according to my original loan terms, but no late fees will be assessed. I also understand that I will need to contact you prior to the end of this extension to discuss long-term repayment options or loan modification programs.

Please confirm receipt of this request and provide written documentation of the new expiration date for my records. If there are specific forms required to finalize this extension, please send them to me at your earliest convenience.

Thank you for your assistance and understanding.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]