

[Date]

[Service Member Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Re: Notice of Military Service Forbearance Agreement

Account Number: [Account Number]

Dear [Service Member Name],

This letter confirms that [Financial Institution Name] has approved your request for a Military Service Forbearance Agreement in accordance with the Servicemembers Civil Relief Act (SCRA) and our internal policies.

The terms of your forbearance are as follows:

- **Forbearance Start Date:** [Start Date]
- **Forbearance End Date:** [End Date]
- **Reduced Interest Rate:** [Rate, e.g., 6%]
- **Modified Monthly Payment:** [Amount]

During this period, your account will be considered current, provided you adhere to the terms of this agreement. Please be advised that once the forbearance period expires, your regular payment schedule and interest rate will resume unless an extension is requested and approved.

If your military orders are extended or if your active-duty status changes, please notify us within [Number] days so we may update your account accordingly.

Thank you for your service.

Sincerely,

[Representative Name]

[Department Name]

[Financial Institution Name]

[Phone Number]