

[Date]

[Borrower Name]  
[Co-Borrower Name]  
[Mailing Address]  
[City, State, Zip Code]

**Re: Escrow Account Property Tax Disbursement Statement**

Loan Number: [Loan Number]  
Property Address: [Property Address]

Dear [Borrower Name],

This letter serves as official notification that a property tax disbursement has been made from your escrow account. As your mortgage servicer, we have paid the property taxes to your local taxing authority on your behalf.

**Disbursement Details:**

- **Taxing Authority:** [Taxing Authority Name]
- **Tax Period:** [Year/Quarter]
- **Payment Date:** [Date of Payment]
- **Amount Paid:** \$[Amount]

Your current remaining escrow balance is: **\$(Remaining Balance)**.

This statement is for your records. No action is required from you at this time. This payment will also be reflected in your Annual Escrow Account Disclosure Statement.

If you have any questions regarding this disbursement or your escrow account balance, please contact our Customer Service Department at [Phone Number] or visit our website at [Website URL].

Sincerely,

[Name of Financial Institution]  
[Department Name]  
[Contact Information]