

[Date]

[Escrow Agent Name]

[Escrow Company Name]

[Address]

[City, State, Zip Code]

RE: Voluntary Escrow Funding Instructions for Account #[Escrow Account Number]

To Whom It May Concern,

This letter serves as formal authorization and instruction to fund the voluntary escrow account established in connection with [Reference Project/Transaction Name].

Please follow the funding instructions outlined below:

- **Total Funding Amount:** \$[Amount]
- **Source of Funds:** [Name of Bank/Institution]
- **Funding Method:** [Wire Transfer / ACH / Certified Check]
- **Expected Date of Transfer:** [Date]

The funds are to be held and disbursed strictly in accordance with the terms of the Escrow Agreement dated [Date of Agreement].

Upon receipt and clearance of these funds, please provide a written confirmation of the updated account balance to all parties listed in the agreement.

Should you have any questions or require further documentation, please contact me directly at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Role]