

CLIENT DATA CONFIDENTIALITY AND NON-DISCLOSURE REGISTRATION

Date: [Insert Date]

BETWEEN:

The Company: [Insert Company Name]

Address: [Insert Company Address]

AND:

The Recipient: [Insert Name of Individual or Entity]

Registration ID/ID Number: [Insert Number]

1. PURPOSE

This registration letter confirms the Recipient's commitment to protecting all confidential and proprietary client information accessed during the course of their engagement with the Company.

2. DEFINITION OF CONFIDENTIAL INFORMATION

Confidential information includes, but is not limited to: client names, contact details, financial records, business strategies, technical data, and any other information marked as confidential or that should reasonably be understood to be confidential.

3. OBLIGATIONS

The Recipient hereby agrees to:

- Maintain strict confidentiality regarding all client data.
- Use client data solely for the purpose of performing authorized duties.
- Prevent unauthorized access, reproduction, or disclosure of data to third parties.
- Notify the Company immediately in the event of a suspected data breach.

4. DURATION

The obligations of confidentiality shall remain in effect during the period of engagement and shall continue indefinitely after the termination of the relationship.

5. ACKNOWLEDGMENT

By signing below, the Recipient acknowledges that any breach of this agreement may lead to legal action, termination of contract, and liability for damages.

Signature of Recipient

Printed Name

Date Signed

Authorized for the Company by:

[Insert Name and Title]