

Interview Process Confidentiality and Non-Disclosure Agreement

Date: [Insert Date]

Candidate Name: [Insert Candidate Name]

Position Applied For: [Insert Job Title]

Dear [Candidate Name],

In connection with your application and the interview process for the position of [Job Title] at [Company Name] (the "Company"), you will be given access to certain confidential and proprietary information. This agreement outlines your responsibilities regarding the protection of this information.

1. Definition of Confidential Information

Confidential information includes, but is not limited to: business plans, product roadmaps, technical processes, software code, financial data, internal organizational structures, interview questions, assessment tasks, and any information disclosed during the interview process that is not publicly known.

2. Non-Disclosure Obligations

By proceeding with the interview, you agree to:

- Keep all confidential information strictly secret and confidential.
- Not disclose, reveal, or share any part of the interview process or internal company data with any third party, including online forums or social media.
- Use the information provided solely for the purpose of participating in the interview process.

3. Intellectual Property

Any materials, ideas, or work products created by you as part of an interview assignment or assessment shall remain the exclusive property of [Company Name] unless otherwise agreed upon in writing.

4. Duration

The obligations of this agreement shall continue even after the conclusion of the interview process, regardless of whether an offer of employment is made or accepted.

5. Acknowledgment

By signing below, you acknowledge that you have read, understood, and agreed to the terms of this Confidentiality and Non-Disclosure Agreement.

Candidate Signature: _____

Date: _____

Company Representative: [Name and Title]

Company Signature: _____