

[Company Name]
[Department Name]
[Date]

Subject: Invitation to Assessment - [Graduate Scheme Name]

Dear [Candidate Name],

Thank you for registering your interest in the [Year] Graduate Recruitment Scheme at [Company Name]. We have reviewed your initial application and are pleased to invite you to the next stage of our selection process.

As part of the registration assessment, you are required to complete the following:

- **Assessment Type:** [e.g., Online Aptitude Test / Situational Judgment Test]
- **Access Link:** [Insert URL]
- **Login Credentials:** [Username/ID]
- **Deadline:** [Date and Time]

The assessment is designed to evaluate your [mention key skills, e.g., analytical thinking and problem-solving] abilities. It should take approximately [Number] minutes to complete. Please ensure you are in a quiet environment with a stable internet connection before beginning.

Following the completion of this assessment, our recruitment team will review your results. We aim to notify you regarding the status of your application by [Date].

If you require any reasonable adjustments or technical assistance, please contact us at [Email Address] before the deadline.

Best regards,

[Sender Name]
Graduate Recruitment Team
[Company Name]