

[Date]

[Candidate Name]
[Candidate Address]
[City, Postcode]

Subject: Confirmation of Registration for [Company Name] Graduate Recruitment Scheme

Dear [Candidate Name],

Thank you for registering your interest in the [Year] Graduate Recruitment Scheme at [Company Name].

This letter confirms that we have successfully received your application and registration details. Your application reference number is: **[Reference Number]**.

Our recruitment team is currently reviewing all submissions. The selection process consists of the following stages:

- Initial Application Review
- Online Aptitude Testing
- Video Interview
- Assessment Centre

We will contact you via email regarding the status of your application and any next steps. You can also monitor your progress by logging into our recruitment portal using your registered credentials.

If you have any questions in the meantime, please contact us at [Email Address] or call [Phone Number].

Thank you for your interest in starting your career with [Company Name]. We wish you the best of luck with your application.

Yours sincerely,

[Sender Name]
[Job Title]
[Company Name]