

Subject: Update on your application: [Name of Graduate Scheme]

Dear [Candidate Name],

Thank you for your interest in the [Year] [Company Name] Graduate Recruitment Scheme and for completing the initial stages of our selection process.

We are writing to inform you that you have been placed on our waitlist for the next stage of the recruitment process. Due to a high volume of applications and a limited number of assessment slots, we are currently unable to offer you a confirmed invitation at this time.

Please note that being on the waitlist means that you still meet our requirements for the role. Should a position or an assessment slot become available, we will contact you immediately via email.

We expect to provide a final update regarding your status by [Date].

Thank you for your patience and for your continued interest in starting your career with [Company Name].

Best regards,

The Graduate Recruitment Team
[Company Name]