

FINAL NOTICE: ACCOUNT 90 DAYS PAST DUE

[Current Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Re: Account Number: [Account Number]

Amount Overdue: [Amount Due]

Dear [Customer Name],

This is the third and final formal notice regarding your outstanding balance of [Amount Due], which is now 90 days past due. Despite our previous attempts to contact you on [Date of First Notice] and [Date of Second Notice], we have not received payment or a response regarding your intentions to settle this debt.

Please be advised that your account is now seriously delinquent. Failure to resolve this matter immediately may result in the following actions:

- Suspension or termination of your services/account.
- Reporting of this delinquency to national credit bureaus.
- Transfer of your account to an external collection agency.
- Potential legal action to recover the debt.

To avoid these consequences, please submit your payment in full by [Deadline Date]. Payments can be made via [Payment Methods: Online, Phone, or Mail].

If you are experiencing financial hardship, please contact our billing department at [Phone Number] immediately so we can discuss a potential payment plan. We would prefer to resolve this matter amicably before taking further action.

If you have already sent your payment, please disregard this notice.

Sincerely,

[Your Name/Department]

[Company Name]

[Company Phone Number]