

[Your Name/Agency Name]
[Your Address]
[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]

Re: Candidate Submittal for Senior Technical Specialist - [Candidate Name]

Dear [Hiring Manager Name],

I am pleased to submit [Candidate Name] for the Senior Technical Specialist position at [Company Name].

[Candidate Name] is a highly skilled technical professional with over [Number] years of experience in [Key Industry/Technology]. They have a proven track record of designing and implementing complex technical solutions, specifically in [Mention 1-2 Specific Skills, e.g., Cloud Infrastructure, Systems Architecture, or Data Engineering].

Key highlights of their background include:

- [Achievement 1: e.g., Led a team of 10 in migrating legacy systems to AWS]
- [Achievement 2: e.g., Reduced system latency by 30% through code optimization]
- [Achievement 3: e.g., Expert proficiency in Python, Java, and Kubernetes]

I have interviewed [Candidate Name] extensively and am confident that their technical leadership and problem-solving abilities align perfectly with your current requirements. They are particularly interested in [Company Name] because of [Mention specific reason].

Attached are the candidate's resume and technical certifications. I look forward to coordinating an interview at your earliest convenience.

Sincerely,

[Your Name]
[Your Title]
[Phone Number]
[Email Address]