

Subject: Exclusive Candidate Presentation: [Candidate Name] - [Target Job Title]

Dear [Hiring Manager Name],

I am reaching out to present an exclusive passive candidate, [Candidate Name], for the [Job Title] position. This individual is not currently on the market and has been sourced through my private network.

**Candidate Profile:**

- **Current Role:** [Current Company] - [Current Title]
- **Key Expertise:** [Key Skill 1], [Key Skill 2], [Key Skill 3]
- **Top Achievement:** [Brief description of a major quantifiable accomplishment]
- **Motivation:** [Why they are willing to consider your specific role/company]

**Recruiter's Assessment:**

[Insert 2-3 sentences on why this candidate is a cultural and technical fit, emphasizing that they are not interviewing elsewhere].

I have attached their resume for your review. Given their exclusive status and current employment, I would like to schedule a brief call with you to discuss how their background aligns with your requirements before we proceed to an official interview.

Please let me know your availability for a 5-minute update.

Best regards,

[Your Name]

[Your Title]

[Your Agency/Company Name]