

Dear [Hiring Manager Name],

It is with great enthusiasm that I submit **[Candidate Name]** for the position of **[Job Title]** at **[Company Name]**.

As an established leader in the **[Industry Name]** sector, [Candidate Name] was specifically headhunted for this role due to their exceptional track record at **[Candidate's Current/Former Company]**. They have consistently demonstrated the ability to drive high-level strategy and deliver transformative results.

Key highlights of their profile include:

- **[Achievement 1]**: e.g., Led a global team of 200+ to increase revenue by 40%.
- **[Achievement 2]**: e.g., Orchestrated the successful market entry into the EMEA region.
- **[Achievement 3]**: e.g., Developed a proprietary technology framework now used as an industry standard.

Beyond their technical and operational expertise, [Candidate Name] possesses the visionary leadership style necessary to navigate the complexities of your current expansion goals. They are not actively looking for a new role, but have expressed a specific interest in [Company Name] due to your reputation for [Company Strength/Value].

I have attached their comprehensive CV and executive summary for your review. I look forward to coordinating a confidential introductory meeting between you and [Candidate Name].

Best regards,

[Your Name]

[Your Title]

[Your Agency/Company Name]