

Subject: Top Talent Presentation: [Candidate Name] - [Target Job Title]

Dear [Hiring Manager Name],

I am writing to present a highly qualified candidate, [Candidate Name], who is currently available and actively seeking a new role as a [Job Title].

Based on your current needs at [Company Name], I believe [Candidate Name] would be an exceptional fit. They bring a strong background in [Core Industry/Skill] and have a proven track record of [Key Achievement or Metric].

Candidate Highlights:

- **Experience:** [Number] years in [Industry/Field].
- **Key Skills:** [Skill 1], [Skill 2], and [Skill 3].
- **Notable Achievement:** [Briefly describe a specific professional success].
- **Availability:** [Immediate / Notice Period].

I have attached their resume for your review. [Candidate Name] is ready to interview immediately and is highly motivated to join a team like yours.

Please let me know if you would like to schedule an introductory call or interview.

Best regards,

[Your Name]

[Your Title]

[Your Contact Information]