

To: [Hiring Manager Name]

From: [Recruiter Name]

Date: [Current Date]

Subject: Candidate Submittal: [Candidate Name] - [Job Title/Seasonal Role]

Dear [Hiring Manager Name],

I am pleased to submit [Candidate Name] for the temporary [Job Title] position for the upcoming [Season/Peak Period].

After reviewing their qualifications, I believe they are a strong fit for this seasonal need. Key highlights include:

- **Availability:** [Start Date] through [End Date]
- **Relevant Experience:** [Briefly mention 1-2 previous seasonal or related roles]
- **Skills:** [List 2-3 specific skills relevant to the role]
- **Schedule:** [Confirmed ability to work weekends/holidays/overtime]

Attached is their resume for your review. [Candidate Name] is available for an interview on [Date/Time].

Please let me know how you would like to proceed.

Best regards,

[Your Name]

[Your Title]

[Company Name]