

Dear [Hiring Manager Name],

I am pleased to submit [**Candidate Name**] for the [**Job Title**] position at [**Company Name**]. This candidate is seeking a full-time, direct-hire remote role.

Candidate Overview:

- **Relevant Experience:** [Number] years in [Industry/Field].
- **Key Skills:** [Skill 1], [Skill 2], [Skill 3].
- **Remote Proficiency:** [Briefly mention experience working in distributed teams or specific remote tools used].
- **Availability:** [Notice period or start date].
- **Salary Expectation:** [Amount] per year.

Recruiter Comments:

[Insert brief summary of why the candidate is a strong fit for this specific remote culture and the technical requirements of the role].

Please find the candidate's resume attached for your review. I look forward to your feedback and scheduling an initial interview.

Best regards,

[Your Name]
[Your Title]
[Your Phone Number]
[Your Email Address]