

Date: [Insert Date]

To: [Hiring Manager Name]

[Company Name]

[Company Address]

Subject: Candidate Submittal - [Candidate Name] - [Position Title/Project Name]

Dear [Hiring Manager Name],

I am pleased to submit [**Candidate Name**] for the [**Position Title**] freelance consultancy role at [Company Name].

After reviewing the project requirements, I believe [Candidate Name] is an ideal fit due to their extensive background in technology consulting. Their key qualifications include:

- **Technical Expertise:** Proficient in [Key Technology 1], [Key Technology 2], and [Key Technology 3].
- **Relevant Experience:** Over [Number] years of experience delivering [Specific Solutions/Infrastructure] for clients in the [Industry] sector.
- **Core Achievement:** Recently completed a project for [Previous Client] where they [Describe a major result or metric].

Candidate Details:

- **Availability:** [Insert Start Date/Notice Period]
- **Hourly/Project Rate:** [Insert Rate]
- **Work Preference:** [Remote/On-site/Hybrid]

Please find the candidate's resume and portfolio attached for your review. I am available to coordinate an interview at your earliest convenience.

Best regards,

[Your Name]

[Your Title]

[Your Contact Information]