

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]

Subject: Submission of Candidate for [Project Name/Reference Number]

Dear [Hiring Manager Name],

I am pleased to submit my candidacy for the project-based Freelance Consultant position for [Project Name], as advertised on [Where you saw the posting].

With a specialized background in [Your Area of Expertise], I offer the specific technical skills and strategic insight required to meet the objectives of this project. My previous experience includes [Briefly mention 1-2 relevant projects], where I successfully delivered [Mention a key result or metric].

I have attached my portfolio and detailed resume for your review. My proposed rate for this project is [Insert Rate] and I am available to begin work on [Start Date].

I look forward to discussing how my expertise can contribute to the success of this initiative.

Sincerely,

[Your Name]