

Subject: Candidate Submittal: [Candidate Name] - [Position Title]

Dear [Hiring Manager Name],

I am pleased to submit [**Candidate Name**] for the [**Position Title**] remote freelance consultancy role.

After evaluating the project requirements, I believe [Candidate Name] is an excellent fit due to their expertise in [Specific Skill/Area] and their proven track record of delivering results in a remote capacity.

Candidate Overview:

- **Full Name:** [Candidate Name]
- **Current Location:** [City, State/Country]
- **Time Zone Availability:** [e.g., EST / GMT / Flexible]
- **Years of Experience:** [Number]
- **Hourly/Project Rate:** [Rate]
- **Availability to Start:** [Date/Notice Period]

Key Qualifications:

- [Benefit or Achievement 1]
- [Benefit or Achievement 2]
- [Benefit or Achievement 3]

Please find the candidate's resume and portfolio attached for your review. I am available to coordinate an introductory interview at your earliest convenience.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]

[Your Email Address]