

**To:** [Hiring Manager Name]

**From:** [Your Name/Recruiter Name]

**Date:** [Current Date]

**Subject:** Candidate Submittal: [Candidate Name] for Senior Management Consultant

Dear [Hiring Manager Name],

I am pleased to submit [**Candidate Name**] for the Senior Management Consultant position at [Company Name].

With [Number] years of experience in strategic advisory and business transformation, [Candidate Name] has a proven track record of leading high-stakes projects for [Industry/Sector] clients. They specialize in [Specific Skill, e.g., operational efficiency, digital transformation, or M&A integration].

**Candidate Highlights:**

- **Experience:** Previously held leadership roles at [Previous Firm/Company].
- **Education:** Holds an [Degree, e.g., MBA] from [University Name].
- **Key Achievement:** Delivered a [Dollar Amount] cost-reduction strategy for a global client.
- **Skills:** Change management, stakeholder engagement, and advanced financial modeling.

**Logistics:**

- **Current Location:** [City, State]
- **Availability/Notice Period:** [Number of weeks]
- **Salary Expectation:** [Desired Amount]

I have attached the candidate's resume and case study portfolio for your review. Please let me know your availability to schedule an initial interview.

Best regards,

[Your Name]

[Your Title]

[Phone Number]

[Email Address]