

[Your Name]  
[Your Phone Number]  
[Your Email]  
[Your Portfolio URL]

[Date]

[Hiring Manager Name]  
[Company Name]  
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the [Job Title] position at [Company Name]. As a [Your Professional Title] with [Number] years of experience, I have developed a strong background in creating impactful visual solutions and managing creative projects from concept to completion.

My enclosed portfolio showcases a variety of projects, including [mention 2-3 specific skills, e.g., brand identity, digital design, or motion graphics]. I believe my aesthetic style and technical proficiency in [mention software, e.g., Adobe Creative Suite] align perfectly with the creative vision of [Company Name].

Highlights of my portfolio include:

- [Project Name]: Achieved [Result/Metric] through innovative design.
- [Project Name]: Developed a full visual identity for [Client Type].
- [Project Name]: Streamlined production workflows using [Specific Tool].

I am eager to bring my creative problem-solving skills to your team. You can view my full body of work at [Link to Portfolio].

Thank you for your time and consideration. I look forward to the possibility of discussing how my creative background can contribute to the success of [Company Name].

Sincerely,

[Your Name]