

Subject: Candidate Submittal: [Candidate Name] - [Job Title] - Relocation Ready

Dear [Hiring Manager Name],

I am pleased to submit [**Candidate Name**] for the [**Job Title**] position. While currently based in [Current City, State], [Candidate Name] is fully prepared to relocate to [Work Location] to meet the onsite requirements of this role.

Key Qualifications:

- [Number] years of experience in [Core Skill/Industry].
- Proven track record in [Specific Achievement or Technical Skill].
- Currently working remotely but eager to transition to an onsite/hybrid environment.

Relocation Status:

- **Availability:** Can relocate within [Number] weeks of an offer.
- **Logistics:** [Candidate Name] has already researched the area and is prepared for the transition.
- **Interview Availability:** Available for video interviews via [Platform] or in-person with [Number] days' notice.

I have attached the resume for your review. Please let me know when you would like to schedule an initial interview.

Best regards,

[Your Name]
[Your Title]
[Your Phone Number]
[Your Email]