

Dear [Hiring Manager Name],

I am pleased to submit the following candidate for the [Job Title] position. After a thorough screening process, we have identified this professional as a top-tier offshore talent who meets your technical requirements and time-zone preferences.

Candidate Overview:

- **Name:** [Candidate Full Name]
- **Current Location:** [City, Country]
- **Experience:** [Number] years
- **Primary Skills:** [Skill 1], [Skill 2], [Skill 3]
- **English Proficiency:** [Level, e.g., C1/Fluent]

Key Highlights:

- [Highlight 1: e.g., Extensive experience in full-stack development]
- [Highlight 2: e.g., Previous experience working with North American/European teams]
- [Highlight 3: e.g., Strong problem-solving skills and cultural alignment]

Logistics:

- **Availability:** [Notice Period/Start Date]
- **Expected Rate/Salary:** [Amount]
- **Working Hours:** [Time Zone Coverage, e.g., 9 AM - 6 PM EST]

Please find the attached resume and portfolio for your review. We are available to schedule a technical interview at your earliest convenience.

Best regards,

[Your Name]

[Your Title]

[Your Agency/Company Name]