

Date: [Date]

To: [Hiring Manager Name]
[Title]
[Healthcare Facility/Organization Name]

Subject: Candidate Submittal - [Candidate Full Name] - [Specialization/Job Title]

Dear [Hiring Manager Name],

I am pleased to submit the profile of [Candidate Name] for the position of [Job Title] at [Healthcare Facility]. [Candidate Name] is a highly qualified healthcare professional currently residing in [Candidate Current Country] and is seeking an expatriate opportunity in [Destination Country].

Candidate Overview:

- **Full Name:** [Candidate Name]
- **Current Location:** [City, Country]
- **Primary Specialization:** [e.g., Registered Nurse - ICU / Orthopedic Surgeon]
- **Years of Experience:** [Number] years
- **Current Credentials:** [List Licenses/Certifications, e.g., RN, MD, Board Certification]
- **Education:** [Degree], [University Name]

Expatriate Readiness:

- **English Proficiency:** [e.g., Native / IELTS Score / TOEFL Score]
- **Visa Status:** [e.g., Sponsorship Required / Work Permit Pending]
- **Availability:** [e.g., 3-month notice period / Immediate]
- **Relocation Status:** Fully committed to relocating to [Destination Country].

Professional Summary:

[Candidate Name] has extensive experience in [Specific Skills/Environments]. In their current role at [Current Hospital], they have demonstrated expertise in [Key Achievement or Responsibility]. They are eager to bring their clinical skills to [Healthcare Facility] and contribute to your patient care standards.

Attached to this submittal, please find the candidate's updated CV, professional licenses, and reference letters.

I am available to schedule an interview at your earliest convenience. Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Title]

[Agency/Company Name]

[Phone Number]

[Email Address]