

Dear [Hiring Manager Name],

I am pleased to submit a batch of qualified candidates for the **[Job Title/Batch Name]** position. As part of our volume hiring initiative for the Technical Support department, we have screened these individuals for technical proficiency, communication skills, and problem-solving abilities.

Below is the summary of the submittal batch:

<b>Candidate Name</b>	<b>Technical Skills</b>	<b>Years of Experience</b>	<b>Notice Period</b>	<b>Resume Link</b>
[Candidate Name 1]	[Skills/Certifications]	[Number]	[Days/Weeks]	<a href="#">View Resume</a>
[Candidate Name 2]	[Skills/Certifications]	[Number]	[Days/Weeks]	<a href="#">View Resume</a>
[Candidate Name 3]	[Skills/Certifications]	[Number]	[Days/Weeks]	<a href="#">View Resume</a>

All candidates listed above have passed the initial technical assessment and are ready for the next stage of the interview process. Please let us know your availability for scheduling panel interviews.

Best regards,

[Your Name]  
[Your Job Title]  
[Your Company Name]