

Subject: Urgent: Your Placement Confirmation - Start Date: Tomorrow

Dear [Candidate Name],

Congratulations! We are pleased to confirm your placement for the [Job Title] position at [Company Name].

As discussed, your start date is tomorrow, **[Date]**.

Assignment Details:

- **Start Time:** [Start Time]
- **Report To:** [Supervisor Name]
- **Location:** [Full Address/Remote Link]
- **Dress Code:** [Dress Code]

Required Actions:

Please ensure you bring your [ID/Documents/Equipment] with you. If there are any digital forms attached to this email, please sign and return them before you arrive tomorrow morning.

If you have any questions or encounter any issues regarding your arrival, please contact me immediately at [Phone Number].

We are excited to have you on the team!

Best regards,

[Your Name]
[Your Title]
[Company Name]