

To: [Hiring Manager Name/Department Name]

From: [Recruiter Name/Agency Name]

Date: [Current Date]

Subject: Candidate Submissions - [Job Role/Batch ID] - [Volume Count] Profiles

Dear [Hiring Manager Name],

Please find attached a batch of [Number] qualified candidates for the [Job Title] position. These individuals have been pre-screened and meet the core requirements for the high-volume hiring needs of [Project/Department Name].

**Batch Summary:**

- Total Candidates: [Number]
- Primary Skills: [Skill 1], [Skill 2], [Skill 3]
- Availability: [Immediate / 1 Week Notice]
- Average Experience: [Number] Years

**Candidate List:**

1. [Candidate Name 1] - [Key Strength/Certification] - [Requested Salary]
2. [Candidate Name 2] - [Key Strength/Certification] - [Requested Salary]
3. [Candidate Name 3] - [Key Strength/Certification] - [Requested Salary]

All candidates are ready for immediate interview. Please let me know your availability for a mass interview session or if you would like to move forward with specific individuals from this list.

Best regards,

[Your Name]

[Your Title]

[Company Name]

[Phone Number]