

[Your Name]
[Your Title]
[Your Phone Number]
[Your Email Address]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

Re: Video Profile Submittal - [Candidate Name] - [Job Title/Position]

Dear [Hiring Manager Name],

I am pleased to formally submit the executive video profile for [Candidate Name] regarding the [Job Title] position with [Company Name].

In addition to the attached resume and professional portfolio, this video offers a brief overview of [Candidate Name]'s leadership philosophy, core competencies, and strategic vision. We believe this format provides a more comprehensive insight into their executive presence and cultural alignment with your organization.

You can access the video profile via the secure link below:

Video Link: [Insert URL]

Access Code (if applicable): [Insert Code]

We look forward to your feedback and are available to schedule a formal interview at your earliest convenience. Please let us know if you require any additional documentation or references.

Sincerely,

[Your Signature]

[Your Printed Name]
[Your Firm Name/Agency Name]