

Subject: Interview Invitation: [Job_Title] - [Candidate_Name]

Dear [Candidate_Name],

Thank you for your interest in the [Job_Title] position at [Company_Name]. After reviewing your application, we would like to invite you to our office for an in-person interview.

The details of your interview are as follows:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Full_Office_Address]
- **Interviewer(s):** [Interviewer_Names_and_Titles]

Please check in at the reception desk upon your arrival. You may be asked to provide a photo ID for building security.

Please confirm if this time works for you by [Deadline_Date/Time]. If you need to reschedule, please let us know as soon as possible.

We look forward to meeting you.

Best regards,

[Your_Name]
[Your_Title]
[Company_Name]
[Phone_Number]