

Subject: Invitation to Virtual Interview - [Company Name] - [Job Title]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] contract position with [Company Name]. We have reviewed your application and would like to invite you to a virtual video interview to discuss this opportunity further.

Interview Details:

- **Date:** [Date]
- **Time:** [Time] [Time Zone]
- **Duration:** [Duration, e.g., 45 minutes]
- **Platform:** [Platform Name, e.g., Zoom/Google Meet/Microsoft Teams]
- **Meeting Link:** [\[Click Here to Join\]](#)

The interview will be conducted by [Interviewer Name(s)], [Interviewer Title(s)]. During this session, we will discuss the project scope, your technical experience, and the specific requirements of this contract role.

Please confirm your availability by replying to this email by [Deadline Date/Time].

If the proposed time does not work for you, please let us know your availability over the next few days, and we will do our best to reschedule.

We look forward to speaking with you.

Best regards,

[Your Name]
[Your Title]
[Company Name]