

Subject: Urgent: Invitation to Virtual Video Interview - [Company Name] - [Job Title]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name].

We have reviewed your application and would like to invite you to a virtual video interview. Due to the high priority of this role, we have placed your application on an expedited processing track.

The interview will be conducted via [Platform Name, e.g., Zoom/Microsoft Teams] and will last approximately [Duration] minutes. This will be an opportunity for us to discuss your experience and for you to learn more about our team.

Interview Details:

- **Date:** [Date]
- **Time:** [Time] [Time Zone]
- **Meeting Link:** [\[Join Interview Here\]](#)
- **Interviewer(s):** [Interviewer Name(s) and Title(s)]

Please confirm your availability by [Time/Date]. If the slot above does not work for you, please let us know immediately so we can reschedule within our expedited timeline.

We recommend testing your camera and microphone prior to the meeting. We look forward to speaking with you soon.

Best regards,

[Your Name]
[Your Title]
[Company Name]