

Subject: Invitation for Creative Portfolio Review: [Candidate Name]

Dear [Candidate Name],

Thank you for applying for the [Job Title] position at [Company Name]. We were impressed by your background and would like to invite you to a Portfolio Review Interview.

The purpose of this session is to walk through your creative process, discuss the projects in your portfolio, and understand how you approach design challenges.

Interview Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location/Link:** [Physical Address or Video Call Link]
- **Interviewer(s):** [Name and Job Title]

Preparation:

Please be prepared to present 2-3 key projects from your portfolio. We are particularly interested in seeing your initial sketches, problem-solving steps, and the final results. You will have the ability to share your screen if the meeting is virtual.

Please confirm your availability by [Deadline Date/Time]. If the suggested time does not work for you, let us know and we will do our best to reschedule.

We look forward to seeing your work!

Best regards,

[Your Name]

[Your Title]

[Company Name]