

Subject: Invitation: Portfolio Review & Interview - [Candidate Name]

Dear [Candidate Name],

Thank you for applying for the [Job Title] position at [Company Name]. We have reviewed your initial application and are impressed with your background.

We would like to invite you to a creative portfolio review and interview. This session will provide an opportunity for you to walk us through your best work, explain your creative process, and discuss how your skills align with our current projects.

**Interview Details:**

- **Date:** [Date]
- **Time:** [Time]
- **Location/Link:** [Physical Address or Video Call Link]
- **Interviewers:** [Names/Titles of Panelists]

**Preparation:**

Please be prepared to present 3-5 key projects from your portfolio. We are particularly interested in seeing [specific skill, e.g., brand identity, motion graphics, or UX case studies]. You will have approximately [Number] minutes for the presentation, followed by a Q&A session.

Please confirm your availability by [Deadline Date/Time]. If the proposed time does not work for you, let us know, and we will do our best to reschedule.

We look forward to seeing your work in detail.

Best regards,

[Your Name]

[Your Title]

[Company Name]