

Dear [Candidate Name],

Congratulations! We are pleased to invite you to the next stage of our recruitment process for the **Finance Specialist** position.

You have been shortlisted to attend our **Group Assessment Center**. This session is designed to evaluate your analytical skills, financial acumen, and ability to collaborate within a team environment.

Event Details:

- **Date:** [Insert Date]
- **Time:** [Insert Start Time] to [Insert End Time]
- **Location:** [Insert Full Address or Virtual Link]
- **Contact Person:** [Insert Name/Department]

Agenda:

- Welcome and Company Introduction
- Timed Financial Case Study (Individual)
- Group Discussion and Problem-Solving Task
- Q&A Session with the Finance Leadership Team

Requirements:

- Please bring a valid photo ID.
- You may bring a basic financial calculator.
- Professional business attire is required.

Please confirm your attendance by replying to this email or clicking the link below by [Insert Deadline Date].

Confirm Attendance: [Insert Link]

We look forward to meeting you and seeing your skills in action.

Best regards,

[Sender Name]

[Title]

[Company Name]