

Dear [Candidate Name],

Congratulations! Following your recent application for the [Job Title] position, we are pleased to invite you to attend our Retail Operations Group Assessment Center.

This session is designed to evaluate your teamwork, communication, and problem-solving skills through a series of group exercises and practical retail scenarios.

**Event Details:**

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Full Address/Meeting Link]
- **Contact Person:** [Name]

**What to Bring/Prepare:**

- A copy of your updated CV.
- Valid Photo ID.
- Dress Code: [e.g., Business Casual].
- [Additional Requirements].

Please confirm your attendance by replying to this email or clicking the link below by [Deadline Date].

[Link to Confirmation Form]

We look forward to meeting you and seeing your skills in action.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]